

AGENDA PROCEDURES

The superintendent will prepare the agenda for all meetings of the Board. The agenda, together with supporting materials, will be distributed to Board members several days in advance of the meeting, if possible, to permit them to give items of business careful consideration. The agenda will also be made available to the press and to representatives of community and staff groups upon request.

The first order of business at each meeting will be the approval of the proposed agenda. Items of business not on the proposed agenda may be added if a majority of the Board agrees to consider them.

All persons wishing to have items placed on the agenda of Board meetings are to contact the superintendent. If possible, this should be done at least ten (10) days prior to the meeting, but contact can be made, if necessary, up until the time of the meeting.

A copy of the agenda will be available to all persons in attendance at the meeting. Audience members wishing to speak to an item on the agenda may do so if recognized by the Board president.